

# RUGBY LEAGUE TOWNSVILLE & DISTRICT



## LOCAL RULES & BY LAWS

SENIORS: PART 1

JUNIORS: PART 2

2022

**PART 1:**

**SENIORS**

## FORWARD

The Rugby League Townsville & District shall adopt and abide by the Rules and Constitution set down by the Queensland Rugby League in conjunction with the following local rules and by-laws.

The Rugby League Townsville & District may amend the rules enclosed at their discretion throughout the season.

The Rugby League Townsville & District local rules and by-laws shall be amended on an as required basis.

# PART 1: SENIORS

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## 1.0 - REGISTRATION & CLEARANCES

- 1.1 All players must be fully registered through the approved online system MySideline before being permitted to play in any game.
- 1.2 A timeframe of ten (10) working days is allowed for a clearance to be either approved or denied.
- 1.3 A Clearance must be fully processed through the approved online system prior to a game being played. A player will only be available to be selected on an online team sheet once the clearance is fully processed.
- 1.4 Player registrations and clearance requests must be finalised by Friday's 4pm. Those not finalised by Friday 4pm will not be permitted to play that weekend.
- 1.5 A player who signs two (2) contacts without obtaining a clearance will be suspended for two (2) fixture games. The player will not be allowed to return after his suspension unless a clearance has been given by the club he chooses to leave.
- 1.6 All new players to a club MUST produce a licence, birth certificate or passport to be for sighting by the club registrar and loaded into My Sideline. Any brand new player (never played before) will not have their pending registration approved until a copy of ID is uploaded into the pending registration online. Pending registration will only be approved at League level.
- 1.7 Players who play up from Juniors (i.e., U17 players playing in U19) must also sign on with the Senior Club (by way of an online permit) and may only play up in the same club unless their junior club does not have a Senior Body of special permission is given. These players MUST fulfil their duty to the Junior team prior to playing Senior football.
- 1.8 Signing and transferring of players shall cease on the 30 of June each year with the exception of players transferring from outside the district.
- 1.9 Player recorded on the team sheet must be fully dressed to take the field and available to participate in the game.
- 1.10 All team sheets must be recorded in the Mysideline system and must have all players, the Coach Manager, LeagueSafe & First Aid officers recorded on the team sheet.
- 1.11 Failure to complete an online team sheet for any game will result in a breach notice and or fine being issued.
- 1.12 Coaches shall be required to:
  - Have completed an appropriate NRL accredited coaching course and have up to date accreditation
  - Have obtained and display a Positive notice Blue Card or Provide a copy of a Volunteer Blue Card Application form
  - Have registered online with their Club
- 1.13 Managers shall be required to:
  - Have obtained and display a Positive notice Blue Card or provide a copy of a Volunteer Blue Card Application form.
  - Have registered online with their Club

1.14 First Aid Officers shall be required to:

- Have completed a Queensland Rugby League first aid course
- Have obtained and display a Positive notice Blue Card or provide a copy of a Volunteer Blue Card Application form.
- Have registered online with their Club

1.15 League Safe Officers shall be required to:

- Have completed a league safe course
- Have obtained and display a Positive notice Blue Card or provide a copy of a Volunteer Blue Card Application form.
- Have registered online with their Club

1.16 Failure to comply with any of the above may result in any or all of the following: loss competition points; fine; breach notice served.

## **2.0 - GUIDELINES FOR GAMES FOR SEASON PROPER:**

- 2.1 Time guidelines for Women are 2 X 30-minute halves with 10 minutes for half time. (There is no time off in this grade during round games except for rule 2.4)
- 2.2 Under 19 and Reserve grade are 2 x 35-minute halves with 10 minutes for half time (There is no time off for these grades during round games except for rule 2.4)
- 2.3 A Grade times are 2 x 40-minute halves with 10 minutes for half time. (There is time off when the referee signals it)
- 2.4 Time off, \*\* in Women's, Reserve grade and Under 19's is ONLY permitted for injuries in the last 5 minutes of the game if the scores are close and the outcome of game could be affected or when there is a significant injury to a player that prevents removal from the field and requires an ambulance to be called. Time may be stopped once the Ambulance enters the field. \*\*This is only when the Referee signals time off.
- 2.5 There is a maximum of 19 players to be used in U19'S, Women and Reserve grade for each team throughout the game.
- 2.6 There is a maximum of 17 players for A Grade Men for each team throughout the game.
- 2.7 There is a maximum of 13 players to be on the field for each club at any time throughout the game.
- 2.8 There will be a limited interchange of 10 players for A grade Men's. A free interchange for concussion will be permitted but player may NOT return to the field unless cleared by a DOCTOR.

2.9 Set game times for in season games are as per below:

**FRIDAY**

No A grade games to start later than 8.00pm \*\*

**SATURDAY**

No games to start later than 7.30 pm

**SUNDAY**

No games to start later than 3.30pm

\*\*Exemptions to play outside of these times may be granted with consultation from both teams, the RLTD Board and referees. All must be in agreeance.

### **3.0 - HOST CLUB RESPONSIBILITIES**

- 3.1 Home/Host clubs are to supply footballs for all games. Game footballs shall be Steeden (brand) displaying the Q logo. Games shall not commence until two (2) balls are available.
- 3.2 It is the responsibility of the home team to supply match reports and ensure they are correctly completed. **Match reports with allocated 3,2,1 point for all grades are to be scanned and emailed to Kerri Ritchie (admin@rltd.com.au) by NO LATER than 9.30am of the Monday following to the weekend's games.**
- 3.3 ALL games **must** be videotaped by the Host club. Video cameras and SD Cards are the property of the RLTD and therefore, SD cards **MUST** be handed to a member of the Board if requested.
- 3.4 Clips of any send-offs or incidents must be uploaded by the home club to HUDL by 12noon the Monday following the game.
- 3.5 Full games can be uploaded to HUDL.
- 3.6 Alternatively, the SD card can be dropped off to Kerri Ritchie or Julie Jensen at the RLTD Headquarters where Kerri or Julie will edit an upload to HUDL on the club's behalf OR can be given to an official after the game. If an official is to take the SD card, no copies are to be made prior to handing it over.

### **4.0 - INTERCHANGE RESOLUTIONS**

- 4.1 Both player benches are to be on the same side of the field.  
Interchange players, water runners, trainers, and FAOs are to operate from the clearance line and not the touch line.
- 4.2 Interchange players are to report to the touch judge and gain his/her permission before being allowed to take the field.
- 4.3 No interchanges are to take place at a scrum from either side, other than in the case of an injury replacement.
- 4.4 A Grade Only - Interchange numbered cards are to be placed in a container (supplied by the home team) placed between the team benches.

## 5.0 - ON FIELD STAFF

- 5.1 Every Club is to have a NRL qualified first aid person in attendance and **present on the sideline**. A stretcher is to be on the sideline in case it is required.
- 5.2 First aid persons are required to wear the relevant shirts as per the NRL on field policy.
- 5.3 A maximum of three (3) qualified on-field personnel per team during a game. (Maximum of 2 on the field of play during general play. A qualified person is one who either possesses a League safe course Certificate of Attendance or who is an NRL-accredited First Aid Officer.
- 5.4 Each team participating in a match must have at least one (1) NRL-accredited First Aid Officer on the sideline.
- 5.5 On-field personnel must enter and leave the field of play as quickly as possible.
- 5.6 A League safe qualified person must wear a QRL approved **Yellow** coloured shirt, with the words "League safe" printed on the back.
- 5.7 A Level 1 First Aid Officer (FAO) must wear a QRL approved **Blue** coloured shirt which signifies that he/she has a minimum qualification of Level 1 FAO and Level 2 First Aid Officer must wear a QRL approved **Gold** coloured shirt.

## 6.0 - Cancellation / Forfeiting of Games & Rained out events

- 6.1 Games may be cancelled due to incimate weather.
- 6.2 The two Chairman of both clubs involved are to consult with the Refrees, the Chair of the Competitions Committee and the RLTD Chairman before a decision is made. The Secretary of RLTD and QRL must be notified on the new date and time of the rescheduled game/s.
- 6.4 Forfeits MUST notified by 8pm Thursday preceding the weekend's games. **The forfeiting club must notify the opposing team**, the Referees 0408 296 725 , [chairman@tdrlra.com.au](mailto:chairman@tdrlra.com.au) The League Secretary on 0419 993 707 [secretary@rltd.com.au](mailto:secretary@rltd.com.au) and QRL 0401 012 153 [k.ritchie@qrl.com.au](mailto:k.ritchie@qrl.com.au) Failure to notify by the required time may see the forfeiting club being charged fees for Referees.
- 6.5 The following fees will apply when a club travels to find the opposing team has forfeited: \$250.00 penalty and \$350.00 compensation to the travelling cub to be paid within 14 days. NOTE: It is the responsibility of the club to invoice the club concerned and provide a copy of the invoice to the league.
- 6.6 There will be 20 points awarded for and nil points against for the team receiving the forfeit.
- 6.7 The team receiving the forfeit must complete their team online, within one (1) week.

## 7.0 - CLOTHING AND FOOTWEAR

- 7.1 All players must play in designated club colours displaying the Q logo.
- 7.2 Permission must be obtained from the RLTD prior to teams taking the field in non-designated uniforms; the opposing team will be notified prior to the commencement of the game
- 7.3 On-field uniforms MUST be purchased from an approved Queensland Rugby

League distributor. (Struddys, EMU Clothing, Classic, Triple play, Dynasty, O'Neills, Zibara)

- 7.4 Compression Garments are allowed to be worn with the following conditions: -
- ❖ The garments do not extend below the elbow or knee
  - ❖ They must be black or match the colour of the club shorts
  - ❖ They do not have any markings other than the manufacturers name
  - ❖ Exemptions for medical reasons must be presented to the League for approval
- 7.5 All players, LeagueSafe, First aid staff, are required to wear closed-in footwear.
- 7.6 All coaches and managers are required to wear closed in shoes when officiating.

## **8.0 - COACH / MANAGER / SPORTS TRAINERS / LEAGUESAFE**

- 8.1 Coaches, Managers, First Aid Officers and League Safe Officers are to remain seated or standing beside their players' reserve bench adjacent the scorer's table.
- 8.2 Each team participating in the match shall provide a Bench Marshall who will be required to wear an identifying vest (provided by the League) **No other persons other than players/team officials are permitted to be on near or around the players bench during the game.**
- 8.3 Coaches, Managers, First Aid and League Safe Officers, club members, supporters, or players are not permitted to run or walk up and down the sidelines during the course of a game.
- 8.4 On field Staff are only permitted to enter the field of play while their team is in possession of the football unless a player is down injured.
- 8.5 All persons entering the field of play to provide water must have attained the age of 14 years and attended a league safe course and be registered with the league. Enclosed shoes must be worn at all times when entering the field of play.
- 8.6 No more than two League Safe Officers per team will be permitted on the field at any one time while the game is in progress or a combination of league safe and first aid officers.
- 8.7 An additional league safe or first aid officer may enter the field of play only while goal conversions are taking place or there is a break in play for injury.
- 8.8 Coaches, managers, Parents, or spectators are not permitted under any circumstances to enter the field of play while a game is in progress or if the game has been stopped due to injury.
- 8.9 Team players or officials shall not direct derogatory or abusive remarks towards a referee, touch judge, player, club officials or spectators.
- 8.10 Team players or officials shall not approach or talk to a match official in relation to their performance.
- 8.11 **Bench Marshalls/Team managers / coaches** are to ensure that parents, spectators, or anyone not participating in the game do not sit on the player's bench or stand within the immediate area.

- 8.12 Clubs shall be accountable for their players, officials, members and supporters, if a club does not take action or assist the league in taking action against bad behaviour by their players, officials, members and supporters then a fine will be placed on the club, the fine shall be determined by the League.

## **9.0 - TEAM SHEETS**

- 9.1 Team sheets shall be filled out correctly ensuring all fields are completed correctly prior to the commencement of a game. Team sheets will have the full registered name of players, coach and the First Aid officer.
- 9.2 It is the responsibility of the home team to scan and email the game sheets with 3,2,1 points allocated to Kerri Ritchie (k.ritchie@qrl.com.au) by 9.30am of the Monday following to the weekend's games.

## **10.0 - SIN BIN/JUDICIARIES (for full rules refer to Part 5 of Rules & by-laws of the QRL)**

- 10.1 Players sent to the sin bin must report to the host grounds official and time will not commence until the player is seated in the designated area
- 10.2 No-one, other than the team official is permitted to talk to a player while in the sin bin.
- 10.3 Players who are sent from the field shall leave the playing area immediately (this includes the reserve bench).
- 10.4 Where a player send-off occurs, the following shall occur: -  
Referee will complete an online Charge sheet. The club concerned, the RLTD Chairman, QRL and League Secretary will all receive a copy.
- 10.5 Players sent from the field during a game will be required to enter a plea once the Northern Match Committee have reviewed all incidents. If the player elects to appeal the charge this will be heard the Thursday evening at 6.00pm at the Townsville Junior League grounds, this may be done by telephone for out-of-town clubs if preferred.
- 10.6 A club may request that a player be cited for a breach of rules during a game that had not been fairly dealt with or overlooked by a referee, providing that such a request is received in writing to the league within One (1) Business day of the incident, such request is to be made by the club Executive on an official letter head to the League Secretary [admin@rltd.com.au](mailto:admin@rltd.com.au) Clubs requesting players to be cited are required to provide the League with video evidence to support their requests, if this is not forthcoming then no action will be taken. Citing's will be sent to the Northern Match review Committee.
- 10.7 Video evidence may be used for support when defending a charge at a Judiciary or disciplinary tribunal.
- 10.8 Video evidence may also be used when requesting that players be charged in relation to rule breaches, providing that the video is presented to the Match review Committee, such request shall be required to be in writing (Official Club letter) to the League Secretary within One (1) Business Day of the incident.
- 10.9 All disciplinary Tribunal matters are all now directed to a Northern Region Disciplinary Review Committee.

10.10 Any notice of appeal by a guilty Person shall be accompanied by the following appeal fee; a) in the case of an appeal to the relevant Region - \$1000.00 b) in the case of an appeal to and Independent QRL Disputes Tribunal - \$2000.00 The Appeals Tribunal will determine whether the appeal fee stands in whole or in part in the event of the appeal being successful. No party who is subject to proceedings before a Judiciary/Disciplinary Tribunal shall be entitled to institute legal proceedings until such time as they have exhausted all avenues of appeal applicable under these Rules and the decision of the appellate body has been notified to all parties in writing.

10.11 For any clarification of rules please refer to Part 5 of QRL Rules.

## **11.0 – CITING**

11.1 Citing's will be reported to the RLTD Chairman verbally within 24 hours of the game being played. The complaint must be in writing to [admin@rltd.com](mailto:admin@rltd.com) by 10am the following Monday supplying full details of the incident and time by the Club Chairman. Video evidence must be supplied and uploaded to HUDL. If the chairman deems so the incident will be referred to the Match Review Committee notifying Tamyka Harris [t.harris@qrl.com.au](mailto:t.harris@qrl.com.au) as per usual match Review process.

11.2 All Match Review Committee decisions shall be based on one of the following: -

- a) the written On-Field Incident Report.
- b) a written complaint received by the Match Review Committee from the Chairperson of the Local League relating to an alleged incident and also any such further evidence (e.g., video evidence of the incident) as determined by the Match Review Committee; or
- c) a written complaint received by the Match Review Committee from the Chairperson of an affected player's Club which is supported by video evidence (noting that this may include a fee prescribed in Local League Rules or published by the Local League from time to time.
- d) Failure by the match review committee to charge the cited player/person, will result in a fine to the club in the amount of \$200.00
- e) Procedures for match Review Committees as per QRL Rules 5.2.1

## **12.0 - VIDEOS FOR MATCH REVIEW, CITING or DISCIPLINARY TRIBUNAL**

12.1 Clubs failing to supply a video whether it is a for a send-off or a citing for the Match review Committee will have a fine of \$ 500.00 imposed on them. If there are any mitigating circumstances clubs are to notify the RLTD Secretary prior to commencement of games as well as supply all supporting documentation to the League. The total game must be videoed. There is to be no stopping or restarting of the video camera (other than long stoppages where there is time off for injuries only) nor must the video be edited in any way. Flat batteries are no excuse.

A fine of \$500.00 will be imposed for a breach of any of the above rules.

12.2 Any appeals will be held on the Thursday night after the weekend games at the Meeting room at the Rugby League Townsville & District grounds, Kern Brothers Drive, starting at 6.00pm.

12.3 The Home team is responsible for uploading the incident to HULD For all home games, it is the club's responsibility to edit and cut the incident then upload to HUDL by 10am the Monday after gameday. The video must be named accordingly. I.e.: U15 player #12 send-off (team and clubs name)

a) Failing rule 12.3 the SD card may be handed into the RLTD office by 12 noon Monday where the Secretary or QRL will edit and upload the video to HUDL on the club's behalf.

## 13.0 - POINTS / POSITIONS

13.1 Competition points will be awarded as follows: -

- Win = 2 points All grades
- Bye = 2 points All grades
- Draw =1 point All grades
- Loss = 0 points All grades
- Forfeit / disqualification = 2 points

13.2 Teams shall automatically lose points for any of the following: -

- Playing an unregistered player, plus a fine of \$500.00 may be imposed for repeat offences
- Having more than the allowable number of players on the field during a game
- Swapping of jerseys between players during a game
- Team sheets not being filled out completely, correctly, illegible
- Not abiding by the rules set down by the league.
- A junior playing in older grade i.e.: A player not yet turned 17 playing in Open Men's. Or A senior player, playing in a junior grade. I.e., A 20-year-old player in under 19's.

**Note:** Loss of points shall only apply to affected games and clubs shall be notified in writing to the club concerned via email from the Secretary of Rugby League Townsville & District.

## 14.0 - PLAYER QUALIFICATIONS FOR FINALS

14.1 Under 19's, Women and A Grade players must have played **4 games** in that grade throughout the season to qualify for the finals. Reserve grade must have played 5 games in that grade throughout the season.

14.2 A player who has qualified for a lower grade, shall still be eligible to participate in the final series of a higher grade.

- 14.3 Under 21 ISC contracted players are required to play four (4) games throughout the RLTD season to qualify for the finals.
- 14.4 A higher level qualified player shall not be eligible to participate in the lower-level final series unless he has failed to gain selection in the higher grade playing on the same weekend and provided they have played at least two (2) matches for the lower level team during the regular season.
- 14.5 Mal Meninga Cup (Under 18) and U19 Girls games from the start of the RLTD season proper are considered qualifying games, however these players must play a minimum of **4 club games** in the RLTD competition to qualify.
- 14.6 If an U19 player has played in A Grade throughout the season and his A grade team doesn't make the finals, he can go back to U19's and play in their finals games.
- 14.7 If a player has played more A grade games than Reserve Grade games and his A grade team doesn't make the finals, he is unable to play for the Reserve grade finals games unless he has met the qualifications of both grades.
- 14.8 Qualification exemptions for medical reasons must be submitted to RLTD The Secretary who will forward onto the Competitions for approval prior to Final series commencing.

## **15.0 - CONTRACTED ISC PLAYERS & MMC PLAYERS**

- 15.1 Contracted ISC players who are not selected in HDC (Under 21) games or ISC Blackhawks team are to play with their allocated club on that particular weekend.
- 15.2 Under 18 Townsville Blackhawks players if selected to play for the Blackhawks are NOT permitted to play with their local club on the same weekend.

## **16.0 - FINALS SERIES FORMAT - Top Four only Team Finals**

- **Week 1:**
  - Major Semi: Team finishing first versus team finishing second; winner progresses to grand final, loser to play winner of the minor semi-final.
  - Minor Semi: Team finishing third versus team finishing fourth; winner to play loser of the major semi-final; loser is eliminated.
- **Week 2:**
  - Preliminary Final: Loser of major semi versus winner of minor semi; winner proceeds to grand final; loser is eliminated.
- **Week 3:**
  - Grand Final: Winner of preliminary final versus winner of major semi.
- In the event of a tied game at full time, then a period of extra time shall follow, and golden point rules will apply.

- The commencement of extra time shall be determined by the toss of a coin as described under the Laws of the game.
- If no point or points have been scored after 5 minutes, the referee shall cease play and teams will change ends. The team that did not kick-off to commence extra time will kick off to start the second period of play.
- Play shall then continue on an unlimited time basis until either side scores a point at which time the referee will call time.
- There will be time off in ALL games during the final series.

## **17.0 - SOCIAL MEDIA AND EMAIL PROTOCOL**

- 17.1 Club / Referee officials, members or players shall not comment or partake in media or social media that is inappropriate, threatening, intimidating, or which brings or is likely to bring the game of rugby league into disrepute.
- 17.2 Emails are a communication tool and users are advised to use this tool in a responsible, effective and lawful manner although by its nature emails seems to be less formal than other communication, the same laws apply. It is important that users are aware of the legal risks of email.
- If you send emails with any libellous, defamatory, offensive, racist or obscene remarks you or your club can be held liable.
  - If you unlawfully forward personal, confidential information, you and your club could be liable.

Any of the above breach of the rules you may face disciplinary action if referred to the league.

## **18.0 - DIRECTIVES**

- 18.1 Clubs failing to obey a directive, or beach any of the above rules of the Rugby League Townsville & District and/or the rules of the Queensland Rugby League will be sanctioned as determined by the RLTD via the appropriate Committee.
- 18.2 Club officials, players and members failing to obey a directive, or the rules and Code of Conduct of the Rugby League Townsville & District and/or the rules of the Queensland Rugby League shall be required to show cause and may be required to attend a disciplinary tribunal.

**SENIORS FALL UNDER THE  
RLTD RULES  
AND BYLAWS  
AT THE END OF THE  
RLTD PART 1 JUNIORS RULE  
BOOK.**

# RUGBY LEAGUE TOWNSVILLE & DISTRICT



## LOCAL RULES & BY LAWS

SENIORS: PART 1

JUNIORS: PART 2

2022

**PART 2:**

**JUNIORS**

## **FORWARD**

Rugby League Townsville & District shall adopt and abide by the rules in the constitution set down by the Queensland Rugby League.

The Rugby League Townsville & District may edit or amend the rules enclosed at their discretion throughout the season.

Rugby League Townsville & District local rules shall be reviewed and amended on an annual basis.

## PART 2: JUNIORS

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## **1.0 - RLTD VISION STATEMENT**

Mission Statement Rugby League Townsville and District (RLTD) shall embrace 'one league' by providing quality facilities and service, guaranteeing value for money. Attract new members, nurture club, player, coaching and volunteer development whilst applying strict financial accountably measures. Embrace the NRL Core Values of: We are Inclusive; We are Positive; We are United; and We are Disciplined. Vision Rugby League Townsville and District (RLTD), shall promote, develop, and grow the game of Rugby League. Increase our female participation and the overall RLTD participation of our junior and senior cohort.

### **1.1 Rugby League Townsville & District will be made up of a 5 Board of Delegates.**

**Each board member will have a portfolio:**

Competitions

Finance Audit & Risk Management

Governance & Compliance

Game Development & Stakeholders

## **2.0 - CORRESPONDENCE**

**2.1** All correspondence, including emails, shall be directed through the Secretary in the first instance. The QRL League/Club Coordinator is only to be contacted if the RLTD Secretary cannot be contacted and an answer is required urgently to an inquiry. The QRL League/Club Coordinator will then inform the RLTD Secretary of those inquiries.

## **3.0 - Meetings**

- 3.1** The Rugby League Townsville & District's Annual General Meeting shall be held prior to the Annual General Meeting of the Northern Division in November of each year at League Headquarters.
- 3.2** Clubs must provide the following to be affiliated with RLTD
- a. Held a properly constituted annual general meeting
  - b. Presented a copy of the minutes of their annual general meeting
  - c. Supplied the local league an original and a copy of their annual report, financial statements, profit and loss statements with an auditor's management letter attached.
  - d. Submit a Queensland Rugby League C1 affiliation application online
  - e. Submit a Queensland Rugby League C2 junior affiliation agreement
  - f. Submit a signed Clearance Declaration by the outgoing parties
  - g. Paid an affiliation fee of \$75.00
  - h. Paid in full any monies owing prior to the Annual general meeting.
- 3.3** The league Secretary and QRL shall be advised in writing within seven (7) days of the resignation of any of the affiliated Club's Executive (Chairman, Secretary, or Treasurer)
- 3.4** In the case of a Club Executive member resigning, a stand in Executive Member shall be appointed within seven (7) days, who shall act in the position until a special general meeting is called. Such meeting shall be called within fourteen (14) days, when a new Executive member is appointed.

## 4.0 - INSURANCE

- 4.1 Player insurance shall be paid by the close of business on the last day of February each year. Clubs failing to pay their player's insurance by the nominated date must cease training as well as all player activities and shall not be included in the draw for that year.

## 5.0 - SEASON COMMENCEMENT

- 5.1 The Rugby League Townsville & District season will commence in March each year, depending on school commencement dates with Easter also being considered.
- 5.2 Grades will cover under 6 to under 18 inclusive as well as under 13, 15 and 17 Girls.

## 6.0 - FIELD MARSHALLS

- 6.1 Clubs will be rostered to undertake field marshal duties throughout the trials, Competition rounds, finals and carnivals. Failure to do so may result in a fine.

## 7.0 - GAME DAY SET UP

- 7.1 Groundman to set up goal post pads on Friday. **Note \*** goal post pads may be left on, on a Friday night.
- 7.2 Teams playing last on Saturday/Sunday shall be responsible for removing the goal post pads and stacking them neatly in the pad room.
- 7.3 All teams shall provide their own markers where they are used to mark out fields.
- 7.4 Timing for games shall be central timing from the main office. There may be times where team will need to time keep their own game. This will be advised on game day. A time clock and bell will need to be collected from the main office.

## 8.0 - PLAYER REGISTRATION FEES

- 8.1 Player registration fees payable to the Rugby League Townsville & District will be in relation registered players on MySideline. Fees shall be paid in two instalments the first being in March with the second being in July. The full payment of each instalment shall be paid within fourteen days from the date of invoice.
- 8.2 Player registration shall be Under 6 = \$60.00, plus GST and Under 7 – 18 = \$75.00 plus GST,

## 9.0 - REGISTRATION & CLEARANCES

- 9.1 All players must be fully registered through the approved online system MySideline, before being permitted to play in any game.
- 9.2 A Clearance must be fully processed, and the player fully registered through the approved online system MySideline, before being permitted to play in any game.

- 9.3 A timeframe of ten (10) working days is allowed for a clearance to be either approved or denied.
- 9.4 A player will only be available to be selected on an online team sheet if they are fully registered.
- 9.5 All new players to a club MUST upload identification when registering, birth certificate or passport. Any brand-new player (never played before) will not have their pending registration approved until Identification is uploaded into the pending registration online. Pending registration will only be approved at League level.
- 9.6 Clubs must check all pending registrations to ensure the identification matches the record.
- 9.7 Players who play up from Juniors (i.e., U17 players playing in U19) must also sign on with the Senior Club (by way of an online permit) and may only play up in the same club unless their junior club does not have a Senior Body of special permission is given. These players MUST fulfil their duty to the Junior team prior to playing Senior football.
- 9.8 Signing and transferring of players shall cease on the 30 of June each year.
- 9.9 Player recorded on the online team sheet and paper team sheet must be fully dressed to take the field and available to participate in the game.
- 9.10 All team sheets must be recorded in the Mysideline system and must have all players, the Coach Manager, LeagueSafe & First Aid officers recorded on the team sheet.
- 9.11 In the case of a club having two (2) or more teams in the one (1) grade players will not be permitted to play for another team in that grade once the season proper commences.
- 9.12 Players who play up a grade, where there is more than one club team in a grade, shall only play for **one** team. If the player plays up in the second team, then the second team shall lose points.
- 9.13 Under no circumstances shall an unregistered or suspended player take the field.
- 9.14 Under no circumstance shall a player play up in two age groups without an exemption.
- 9.15 Player registrations and clearance requests must be finalised by Friday pm. Those not finalised by Friday 4pm will not be permitted to play that weekend.
- 9.16 Teams shall automatically lost points for the following:
- a. Playing an unregistered player.
  - b. Playing a suspended player.
  - c. Playing a player over the allowable capped numbers
  - d. Playing a player from another team (unless that player is playing up a grade).
  - e. Playing a player from another club (without being suitably transferred).
  - f. Having more than the allowable number of players on the field during a game
  - g. Swapping of jerseys between players during a game
  - h. Turning jerseys inside out to participate in a game
  - i. Not abiding by the rules set down by the league.
  - j. Players not playing in their designated club colours and displaying the current QRL Logo (unless prior approval has been obtained from the League).
  - k. Players playing in a younger grade. [unless exempted under the 18month rule]
  - l. Where there are two (2) or more teams in one grade within a club that are not levelled to

the satisfaction of the league.

- m. Loss of points shall only apply to affected games and clubs shall be notified with a Breach Notification.

9.17 For any breaches of the any of above the following shall apply:

- a. First offence loss of two (2) competition points.
- b. Second offence loss of two (2) competition points and a fine determined by RLTD
- c. Third offence loss of two (2) competition points for all international teams in the club concerned.
- d. Non-competitive age groups will be sanctioned by the RLTD by way of a fine.

## **10.0 - 18 MONTH RULE**

A player within the Rugby League Townsville & District wanting to be considered for the 18-month registration window must:

- a. Must complete the RLTD 18 Month Registration Form, signed by Coach and Club Chairman and parent. Return to [admin@rltd.com.au](mailto:admin@rltd.com.au) & [k.rtichie@grl.com.au](mailto:k.rtichie@grl.com.au)
- b. Must be submitted by the Tuesday 5pm prior to game day.
- c. Forms will be processed Wednesday by the Competitions panel.
- d. Clubs will be notified of the outcome on Thursday.
- e. Any forms not received by Tuesday 5pm will processed in the following week and the player is not permitted to take the field.
- f. Be born in the second half of the calendar year e.g. (1<sup>st</sup> July-31<sup>st</sup> December)
- g. Not have any previous representative playing history.
- h. Must fit into the 85<sup>th</sup> Percentile guidelines
- i. Not be considered for representative teams outside their 'true' age group.
- j. Forfeit their right to play in the players 'true' age group.
- k. A full list of approved 18<sup>th</sup> approvals will be emailed to clubs, Clubs have one week to dispute any approvals.
- l. A maximum of three [3] players per age group will be allowed in international age groups
- m. Any exceptions to the above or exceptional circumstances need to be approved by the Competitions Committee.

Ongoing review of the players performance should exemption be granted. This may include directing the player to participate in their most age-appropriate age group at any stage

## **11.0 - TEAM STAFF REGISTRATIONS**

11.1 Coaches shall be required to:

- a. Have completed an appropriate NRL accredited coaching course and have up to date accreditation.
- b. Have obtained and display a Positive notice Blue Card or Provide a copy of a Volunteer Blue Card Application form.
- c. Have registered online with their Club.

11.2 Managers shall be required to:

- a. Have obtained and display a Positive notice Blue Card or provide a copy of a Volunteer Blue Card Application form.
- b. Have registered online with their Club

11.2 First Aid Officers shall be required to:

- a. Have completed a Queensland Rugby League first aid course and hold a current accreditation
- b. Have obtained and display a Positive notice Blue Card or provide a copy of a Volunteer Blue Card Application form.
- c. Have registered online with their Club

11.3 League Safe Officers shall be required to:

- a. Have completed an online league safe course and hold a current accreditation.
- b. Have obtained and display a Positive notice Blue Card or provide a copy of a Volunteer Blue Card Application form.
- c. Have registered online with their Club

11.5 Failure to comply with any of the above may results in any or all of the following: loss competition points; fine; breach notice served.

## **12.0 - Capping of team numbers**

Clubs are to ensure that all teams are capped as per the following criteria:

Under 6 (Tag) = Maximum 10 players (6 on field)

Under 7 (Tag) = Maximum 10 players (6 on field)

Under 8 and under 9 = Maximum 12 players (8 on field)

Under 10 and under 11 = Maximum 15 players (11 on field)

Under 12 and under 13 = Maximum 20 players (13 on field, maximum 19 per game)

Under 14 and under 15 = Maximum 22 players (13 on field, maximum 19 per game)

Under 16 and under 17 = Maximum 25 players (13 on field, maximum 19 per game)

## **13.0 - TIMING & FIELD SIZE**

13.1 Games shall be timed by central timing from the office. (With the exemption of the mini fields who shall self-time their games) in some instances, teams may need to time keep their own games. Those teams will be notified on game day.

13.2 Play periods and Field Size will be as follows: -

Under 6 = 4 x 10 minutes, 3-minute breaks (on a field 40 metres x 20 meters) maximum of 6 players on the field

Under 7 = 4 x 10 minutes, 3-minute breaks (on a field 40 metres x 20 meters) maximum of 6 players on the field

Under 8 = 4 x 10 minutes, 3-minute breaks (on a field 68 metres x 30 meters) maximum of 8 players on the field

Under 9 = 4 x 10 minutes, 3-minute breaks (on a field 68 metres x 30 meters) maximum of 8 players on the field

Under 10 & 11 = 2 x 20 minutes, 5-minute break (on a field 80 metres x 48 meters) maximum of 11 players on the field

Under 12 = 2 x 20 minutes, 5-minute break (on a field 100 metres x 68 meters) maximum of 13 players on the field

Under 13 to 18 = 2 x 30-minute halves, 5-minute break (on a field 100 metres x 68 meters) maximum of 13 players on the field

- 14.1 Teams will be advised to take the field prior to the siren sounding, once the siren has sounded then game time will commence.
- 14.2 Mercy Rule 50 points: games with a difference of 50 points, the team being beaten shall tap off from halfway to provide them with good field position
- 14.3 No time off will be allowed except for the following circumstances: -
  - a. During the general season for international grades only, if more than 20 minutes is lost due to waiting for an ambulance to arrive, it will be at the discretion of the Ground Manager to decide if time can continue. This could be dependent upon field space and other game times.

## **15.0 - CAPPING**

- 15.1 Exemption will be given for single town clubs in regard to the cap, however they can only bring the allowable number per game day.
- 15.2 Exemptions to the cap can be made in writing and emailed to [admin@rltd.com.au](mailto:admin@rltd.com.au). and will be at the discretion of the Competitions Committee, the decision shall be final.

## **16.0 - TRANSFERRING OF PLAYERS**

- 16.1 A timeframe of ten (10) working days is allowed for a clearance/permit to be either approved or denied.
- 16.2 After 10 days the club may request in writing to [admin@rltd.com.au](mailto:admin@rltd.com.au) for the clearance to be reviewed.

- 16.2 As per **QRL Rules 4.1.6** in any Football Year, a Club shall not register more than five (5) junior players in any one junior age group who in the preceding Football Year were registered with another Club affiliated with the QRL. Of these five (5) junior players, no more than two (2) shall be from any one, (1) Junior Rugby League Football Club. The following exemption may be considered:
- 16.3 The player's previous club is no longer affiliated with the Rugby League Townsville & District.
- 16.4 The player's previous club does not field a team or has too many players in a particular grade. (Evidence will be required from the previous club)
- 16.6 The player's residential address changes by a substantial distance (proof will be required).
- 16.7 The club can release more than 2 players to any one club, at their discretion.
- 16.8 RLTD may on merit exempt the transfer of full teams from one club to another where a club has more than two teams in one grade.
- 16.9 Clubs with two or more teams in grades from under 10 – Under 12 shall ensure that all teams are equal in relation to skills and ability. U13 upwards are to have independent selectors and trials and must notify the League Secretary with this information. [admin@rltd.com.au](mailto:admin@rltd.com.au) Player's may be shifted by order of the RLTD if they feel sides are not level.

## **17.0 - FLOATING PLAYERS**

- 17.1 Clubs that have two (2) or more teams in one grade, that don't have enough players to form two teams in age groups of U6 to U12 **only** are permitted to have floating players. There is no limit to the number of floating players, however there is a limit of how many games floating players can play as listed below. Clubs must advise RLTD [admin@rltd.com.au](mailto:admin@rltd.com.au) if they will be using floating players and in what age group.
- Teams are to have equal number of players.
  - A Maximum of 5 floating players per any one game
  - Floating players can only play a maximum of 3 games in each team per season (this gives the opportunity for all players to play in both teams.
  - Once all players have been rotated the playing roster for floating players may start again from the beginning

## **18.0 - NOMINATION OF TEAMS**

- 18.1 Clubs shall be required to nominate teams for the upcoming season by close of business on a nominated day and time each year and shall finalise their team nominations for the upcoming season, by a date nominated by the RLTD
- 18.2 At the end of each Junior Rugby League season all defaulters are to be entered on MySideline by the Clubs themselves. Clearances are not permitted if a player is a defaulter. The Club must monitor payment and remove the defaulter status once the player is no longer

## **19.0 - SCORING, ONLINE TEAM SHEETS AND TEAM SHEETS**

- 19.1 There will be no printed team sheets from under 6 to under 12. Team managers will enter the team online on game day. **Team sheets will be printed Friday 11am for under 13 to under 17**

- 19.2 Clubs must enter online teams by Friday 9am, for all international games.
- 19.3 Scoring online is compulsory. and on the paper team sheet. Team managers are to sit together and decide who will score online (**only one person** can do this) and who will manually score on the paper team sheet.
- 19.4 All players listed in the squad must be the players who are taking the field in the correct jersey number. If there are changes, then a new team sheet should be printed from the main office. If a new team sheet cannot be reprinted then it is permitted to hand write changes on the paper team sheet. This must exactly reflect the online team list. Names must NOT be crossed out. If player listed does not play, cross the jersey number out only.
- 19.5 Players and team staff are to be allocated 15mins prior to the game commencing (for under 6 to U12)
- 19.6 Club home games - Team sheets must be emailed to [admin@rltd.com.au](mailto:admin@rltd.com.au) within 1 hour of the end of the last game. (preferably after each couple of games)
- 19.7 Any discrepancies in scores (i.e., not agreeing with the online score, or tries or kicks allocated to the incorrect player, must be reported to the game day office immediately after the game. Both managers must appear so the issue can be resolved. **\*\*If the team sheet is signed by both parties, then the game result is final.**  
If you do not agree with the score then do not sign.
- 19.8 Under no circumstances is a player permitted to take the field if they are
- Not allocated to the team online; or
  - Not registered; or
  - Not cleared fully.
- 19.9 Any team representative who breaches any of the above rules, the following will occur:
- First offence loss of two (2) competition points.
  - Second offence loss of two (2) competition points and a fine determined by RLTD
  - Third offence loss of two (2) competition points in ***all competition age groups for that club***; possible suspension for team staff and a fine determined by Rugby League Townsville & District.

## **20.0 - CLOTHING**

- 20.1 All players must play in designated club colours displaying the current QRL logo.
- 20.2 Permission must be obtained from the RLTD prior to teams taking the field in non-designated uniforms; the opposing team will be notified prior to the commencement of the game if permission is granted.
- 20.3 Clothing shall only be purchased from an approved Queensland Rugby League distributor.
- 20.4 Compression Garments are allowed to be worn with the following conditions: -
- The garments do not extend below the elbow or knee
  - They must be black or match the colour of the club uniform
  - They do not have any markings other than the manufacturers name
  - An exception letter has been obtained from the Northern Division Manager for medical reasons.

## **21.0 - FOOTWEAR**

- 21.1 All players shall wear footwear: -
- a. Under 6 players are to wear closed in shoes (jogger/ football boots).
  - b. Under 7 to Under 12 (both inclusive) players to wear moulded sole shoes only.
  - c. Under 13 to Under 18 (both inclusive) screw in tags are permitted

## **22.0 - FOOTBALLS**

- 22.1 Clubs are to supply footballs for all games.
- 22.2 Game footballs shall be Steeden (brand) displaying the QRL logo.
- 22.3 Games shall not commence until two (2) balls are available.
- 22.4 Each club shall provide one (1) football per game.
- 22.5 White footballs shall be used for night games.

## **23.0 - JERSEYS / INTERCHANGE**

- a. Only the capped number of players per age group (with a maximum of 19 players) shall be allowed to be named on a team sheet and take part in a game.
- b. Swapping of jerseys between players is not permitted.
- c. Clubs with one or more teams in the one grade are to ensure that uniforms are not similar when playing one another, to assist referees with team identification, referees may refuse to officiate where team uniforms are similar.
- d. Under no circumstances are jerseys to be worn inside out.
- e. All jerseys shall be clearly and suitably numbered.
- f. Unlimited interchange shall be permitted in Under 13 to under 18 (both inclusive).
- g. Under 6 teams can either wear T-shirts with current QRL and club logo on it or club jerseys.
- h. Players in Under 6 and Under 7 are required to play a minimum of 10 minutes per game.  
Game times may be broken
- i. Players in Under 9 to Under 11 are required to play a minimum of 20 minutes per game.  
Game times may be broken
- J. Players in Under 12 are required to play a minimum of 20 minutes per game. Game times may be broken
- k. Vests –refer to NRL Guidelines

## **24.0 – Sin Bin/Send off's /Judiciary/SD cards/HUDDL**

- 24.1 At Junior league grounds - Players sent to the sin bin must report to the game day office and remain seated in the designated area. Time will not commence until the player is seated in the designated area. (It is advisable that the LeagueSafe escort the player to the sin bin area and provide a water bottle)
- 24.2 At club home games - Players sent to the sin bin must report the allocated area as advised by the home club. Time will not commence until the player is seated in the designated area. (It is advisable that the LeagueSafe escort the player to the sin bin area and provide a water bottle)

- 24.3 Players while in the sin bin, who do not follow the direction of an Official or who swear, be abusive or disrespectful will not be allowed to take any further part in the game and will be automatically suspended for a period of two club fixtures.
- 24.4 Anyone other than a team official is not permitted to talk to a player while in the sin bin.
- 24.5 Players who are sent from the field shall leave the playing area immediately (this includes the reserve bench)
- 24.6 Where a player send-off occurs, the following shall occur: -
- a. Referee will complete an online Charge sheet. The club concerned, the RLTD Chairman, QRL and League Secretary will all receive a copy.
- 24.7 Where there has been a send-off or an incident on report the SD card is to be handed into the office immediately after the game, where the game will be downloaded onto a laptop and the SD card handed back. If there is no one available in the office, the SD card must be given to your club and the video incident clipped and loaded onto HUDL by the Club by 12noon the Monday following the game. The video must be named accordingly. I.e.: U15 player #12 send-off (team and clubs name)
- 24.8 For all home games, it is the club's responsibility to edit and cut the incident then upload to HUDL by **12noon** the Monday after gameday. The video must be named accordingly.  
I.e.: U15 player #12 send-off (team and clubs name)
- a) Failing rule 24.7 and rule 24.8 the SD card may be handed into the RLTD office by 12noon Monday where the Secretary or QRL will edit and upload the video to HUDL
  - b) Failing to provide SD card or the video to HULD will result in the club being sanctioned.
  - c) Video Camera failure/stopping/flat battery is no excuse.
- 24.9 Players sent from the field during a game will be required to enter a plea once the Northern Match Committee. The player's club will then receive notification in relation to the charge, grading, points loading and reduction in relation to an early plea.
- 24.10 The player can accept the charge and grading by entering an early plea or reject the charge and grading and defend the charges at a judiciary.
- 24.11 If the player elects to appeal the charge this will be heard the Thursday evening at 6.00pm at the Townsville Junior League grounds, this may be done by telephone for out-of-town clubs if preferred. Legal Representation is not permitted without prior approval from the Rugby League Townsville & District Board.
- 24.12 Video evidence may be used for support when defending a charge at a Judiciary or disciplinary tribunal.
- 24.13 All Disciplinary Tribunal matters are all now directed to the Northern Region Disciplinary Review Committee the contact for all matters is Tamyka Harris of QRL [t.harris@qrl.com.au](mailto:t.harris@qrl.com.au)
- 24.14 Any off field complaints must be officially submitted to the League in writing by the Club. Video evidence should be supplied. All matters will be referred to the Northern Region Disciplinary Review Committee.
- 24.15 Any notice of appeal by a guilty Person shall be accompanied by the following appeal fee; a) in the case of an appeal to the relevant Region - \$1000.00 b) in the case of an appeal to and Independent QRL Disputes Tribunal - \$2000.00 The Appeals Tribunal will determine whether the appeal fee stands in whole or in part

in the event of the appeal being successful. No party who is subject to proceedings before a Judiciary/Disciplinary Tribunal shall be entitled to institute legal proceedings until such time as they have exhausted all avenues of appeal applicable under these Rules and the decision of the appellate body has been notified to all parties in writing.

24.16 For any clarification of rules please refer to Part 5 of QRL Rules.

## **25.0 – CITING**

25.1 Citing's will be reported to the RLTD Chairman verbally within 24 hours of the game being played. The complaint must be in writing to [admin@rltd.com](mailto:admin@rltd.com) by 10am the following Monday supplying full details of the incident and time by the Club Chairman. Video evidence must be supplied and uploaded to HUDL. If the chairman deems so, the incident will be referred to the Match Review Committee by notifying Tamyka Harris [t.harris@qrl.com.au](mailto:t.harris@qrl.com.au) as per usual match Review process.

25.2 All Match Review Committee decisions shall be based on one of the following: -

- a) the written On-Field Incident Report.
- b) a written complaint received by the Match Review Committee from the Chairperson of the Local League relating to an alleged incident and also any such further evidence (e.g., video evidence of the incident) as determined by the Match Review Committee; or
- c) a written complaint received by the Match Review Committee from the Chairperson of an affected player's Club which is supported by video evidence (noting that this may include a fee prescribed in Local League Rules or published by the Local League from time to time.
- d) Failure by the match review committee to charge the cited player/person, will result in a fine to the club in the amount of \$200.00
- e) Procedures for match Review Committees as per QRL Rules 5.2.1

## **27.0 – Videoing of Games**

27.1 Clubs failing to supply a video whether it is for a send-off or a citing, or for any matter as requested by RLTD, for the Match review Committee will have a fine of \$ 500.00 imposed on them. If there are any mitigating circumstances clubs are to notify the RLTD Secretary prior to commencement of games as well as supply all supporting documentation to the League to [admin@rltd.com.au](mailto:admin@rltd.com.au) The total game must be videoed. There is to be no stopping or restarting of the video camera (other than long stoppages where there is time off for injuries only) nor must the video be edited in any way.

27.2 Clubs must have someone responsible videoing. The play should be followed at a reasonable zoom rate and the camera operator is NOT Zoom in for any incidents.

- a) Flat batteries are no excuse.
- b) Camera stopped is no excuse
- c) Editing games is not permitted

27.3 A fine of \$500.00 will be imposed for a breach of any of the above rules.

## **28.0 - COMPLAINTS**

- 28.1 All complaints submitted to Rugby League Townsville & District must be on an official club letter head, such complaints must be received within 48 hours of the incident occurring, clubs then have a further 24 hours to provide the league with video evidence and or witness statements
- 28.2 Spectators who have complaints must be directed throughout the spectator's club and the club can submit the complaint if they see fit.
- 28.3 Any major incidents must be reported to the game day office immediately.
- 28.4 Anyone found to have provided wrongful verbal or written statements may be charged with vilification and required to face a disciplinary tribunal.

## **29.0 - POINTS / POSITIONS**

- 29.1 Competition points will be awarded as follows: -
- a. Win = 2 points
  - b. Bye = 2 points
  - c. Draw = 1 points
  - d. Loss = 0 points
  - e. Forfeit / disqualification = 0 points
  - f. Washout (incremental weather) 1 points each (including the team on the Bye in full round washouts)
  - g. Disqualification of a game = 0 points or as determined by the RLTD
- 29.2 Positions on the table will be determined by:
- a. First team with the highest competition points. In the event that teams are on the same points, then points for and against will determine the top position.
  - b. Second team with the second highest competition points. In the event that teams are on the same points, then points for and against will determine second position.
  - c. Third team with the third highest competition points. In the event that teams are on the same points, then points for and against will determine third position.
  - d. If competition points and points difference are the same in relation to first, second or third position than a count back of the games played between the teams concerned during the rounds will determine the position.
  - e. There may be two (2) or more group finals if there are more than 12 teams in a competition age group.

## **30.0 - FINALS SERIES FORMAT - Top Four only Team Finals U13 TO U17**

### **Week 1:**

- Major Semi: Team finishing first versus team finishing second; winner progresses to grand final, loser to play winner of the minor semi-final.
- Minor Semi: Team finishing third versus team finishing fourth; winner to play loser of the major semi-final; loser is eliminated.

### Week 2:

- Preliminary Final: Loser of major semi versus winner of minor semi; winner proceeds to grand final; loser is eliminated.

### Week 3:

- Grand Final: Winner of preliminary final versus winner of major semi.

In the event of a tied game at full time, then a period of extra time shall follow, and golden point rules will apply.

- The commencement of extra time shall be determined by the toss of a coin as described under the Laws of the game.
- If no point or points have been scored after 5 minutes, the referee shall cease play and teams will change ends. The team that did not kick-off to commence extra time will kick off to start the second period of play.
- Play shall then continue on an unlimited time basis until either side scores a point at which time the referee will call time.

Time off in Final Series:

- a. There will be no time off for injury, with the following exceptions.
- b. Once an ambulance has been called
- c. If the referee signals time off within the last five (5) minutes of any international game (U13 to U17) It shall be at the discretion of the timekeeper whether to stop the time clock. This will only be if the game is in the balance.

30.1 No player shall be eligible to take part in the finals unless they have previously met the following criteria:

- Under 13 to under 17 inclusive - played six (6) games for that team during the season
- players playing up a grade are required to play three [3] games for that team in the higher grade.

30.2 Players may request exemptions in writing in the case of injuries where doctor's certificates have prevented them from playing (doctors' certificates to be attached to the request), it will then be up to the discretion of the Competitions Committee to grant such exemptions. Email to [admin@tdrl.com.au](mailto:admin@tdrl.com.au)

30.3 Players participating in higher levels of league e.g. Blackhawks preventing them from playing for their club may be eligible to play in finals providing they have played 3 games for their club in the relevant grade.

30.4 The league reserves the right to disqualify teams from participating in the finals if there are invoices overdue.

## 31.0 - CLUB CHAMPIONSHIPS

31.1 Club championships shall be determined by the total aggregate competition points for all teams between under 13 and under 18, divided by the number of teams in those age groups to determine an average.

31.2 Clubs must field a minimum of four [under 13 to under 17] to be eligible for the club championships

## 32.0 - CARNIVALS

- 32.1 All teams travelling or hosting game outside their usual district shall
- a. Insurance has been paid for current year.
  - b. Must complete an online QRL Host or tour form and must be fully approved by all QRL & RLTD
  - c. Must obtain permission form RLTD
  - d. Travelling to Carnival – Must Provide a team list one week prior to the carnival.
  - e. Hosting carnivals – Must supply QRL with a list of team participating 2 weeks prior
  - f. Clubs can an only take players from another team if that team is not participating in the carnival.
  - g. Queries should be emailed to [k.ritchie@qrl.com.au](mailto:k.ritchie@qrl.com.au) or secretary@rltd.com.au

## 33.0 - HOME GAMES

- 33.1 The RLTD will do its best to ensure all clubs receive the appropriate amount of home games.
- 33.2 Clubs hosting home games and wishing to change game times must:
- a. Arrange the changes prior to the **Tuesday** preceding the weekends fixtures.
  - b. Seek agreement from the visiting club and Referees Association (both must agree)
  - c. Seek approval from the RLTD to proceed with change of the game times.
  - d. Must notify email [admin@qrl.com.au](mailto:admin@qrl.com.au) with game changes via email so changes can be made online.
  - e. If sanctioned by the league it will be the responsibility of the Hosting club to advise all stake holders of all changes, failure to do so may see clubs being issued with a breach notice and fine.
- 33.3 Clubs Conducting home games *may* be responsible for providing touch judges for games from under 13 to under 17 inclusive only if the Referee Association cannot supply them. Adequate notice should be given by the Referees Association. Teams playing will be required to provide one each.
- 33.4 Player's benches must be on the same side of the field and are to be cordon off, No one other than players and coaching staff taking part in the game are allowed within the vicinity of the players bench area.
- 33.5 Only team staff are permitted on the field at half time. Parents/carers etc are NOT permitted on the field at half time.
- 33.6 Clubs conducting home games shall nominate a Ground Manager and advise the RLTD Secretary and visiting clubs with a contact name and number prior to the day of the fixture/s.
- 33.7 In the case of a home game being cancelled due to inclement weather or any other reason beyond the club's control, the RLTD will determine if the game can / should be rescheduled.
- a. If yes - the RLTD will nominate a date and times for the game to be played.
  - b. If no - cancel the game and award a draw with shared points.
  - c. The leagues decision shall be final.
  - d. If a full round is cancelled, clubs with the bye shall receive 1 point as well.
- 33.8 Clubs conducting home games shall have two (2) field marshals in attendance who shall wear a highly visible vest.
- 33.9 It is the responsibility of clubs conducting home games to advise the league of any send offs, misconduct, or bad behaviour immediately which shall include the following information, offenders name, club, position, address and age group.

- 33.10 In the case of issues between the hosting and visiting clubs where issues can be resolved with an agreed outcome, the host club shall advise the league of such outcome.
- 33.11 The league may take further action if outcomes are unacceptable, or notification is not received within 3 days.
- 33.12 A field marshal's duties shall be; to ensure that all rules of the Rugby League Townsville & District and Queensland Rugby League are followed throughout the day, investigate any complaints or queries and provide the league with details of any incidents, or misconduct immediately.
- 33.13 All match officials shall be registered with the Townsville and District Referees' Association.
- 33.14 All match official appointments shall be the responsibility of the Townsville and District Referees' Association.
- 33.15 The referee's association shall advise all clubs of match official appointments no later than 4.pm Thursdays.

## **34.0 - Recording of Games**

- 34.1 All international grade games shall be recorded.
- 34.2 Both Teams/clubs must video at JRL Grounds on a video camera only (phone footage is not acceptable)
- 34.3 It is the responsibility of the club hosting home games to ensure that all international grades are videoed on a Video Camera (phone footage is not an acceptable way of videoing games)
- 34.4 Clubs shall provide a copy of the video to the league or for match review committee if required for judiciary tribunals for grading of player citing's or send-offs
- 34.5 Failure to video games will result in a breach notice and or fine.
- 34.6 Failure to supply a video when requested will result in a breach notice.
- 34.7 Failure to upload video to HULD when requested will result in a breach notice.
- 34.8 Flat battery is no excuse and will result in a breach notice.

## **35.0 - FORFEITS**

- 35.1 Forfeiting club shall notify each of the below mentioned no later than 7:00 pm on the Thursday preceding the Friday and Saturday fixtures: - (notification can be done verbally but must be confirmed in writing e.g., e-mail)
- 35.1.1 The opposing club
  - 35.1.2 Referees [chairman@tdrlra.com.au](mailto:chairman@tdrlra.com.au) 0408 296 725
  - 35.1.3 League Secretary [secretary@rltd.com.au](mailto:secretary@rltd.com.au) – 0419 993 707 757
  - 35.1.4 League & Club Coordinator [k.ritchie@qrl.com.au](mailto:k.ritchie@qrl.com.au) - 0401 012 153

- 35.2 Hosting league/clubs shall be eligible to receive \$300 (per team) in the way of fines, from visiting teams for games lost due to forfeits, this shall double if this occurs in the last 5 rounds of the competition. **Note: it is the responsibility of the host club to invoice the forfeiting club.**
- 35.3 The following fees will apply in all age groups when a club travels to find the opposing team has forfeited: \$600.00 compensation to the travelling club to be paid within 14 days of invoice. Note: it is the responsibility of the travelling club to provide an invoice for the applicable amount as per the above- mentioned penalties.
- 35.4 In the case of forfeits the non-forfeiting team is still required to submit a team sheet online for qualification purposes. Teams have one week to submit a list online.

## **36.0 - GAME DAY**

- 36.1 Teams shall sit together on the same bench during matches.
- 36.2 No one other than players and team officials (coach, manager, league safe officer or sports trainer) are allowed to be within the bench area at any time.
- 36.3 Each team participating in a match shall provide a scorer, who shall sit together at the scorer's table, between the team's reserve bench or allocated position. One Manager will score online, and one will score manually on the printed-out team sheet.
- 36.4 All international games [under 13 to under 18] are required to have sideline officials and shall not commence until sideline officials are present.
- 36.5 If sideline officials have not been appointed, then each club are to provide a sideline official before the game can commence, **Note\*** touch line officials must have obtained the age of 14 and they must wear closed in shoes.
- 36.6 Players must report to the touch judge where applicable before entering the field of play when replacing another player.
- 36.7 Interchange shall not take place once a scrum has been indicated or during the forming of a scrum.
- 36.8 If Coaches, Managers, club members, supporters, or players run / walk up and down the sidelines during the course of a game than penalties may apply.
- 36.9 All persons entering the field of play to provide water must have attained the age of 14 years and completed a on league safe course and be registered with the league. Enclosed shoes must be worn at all times when entering the field of play
- 36.10 All persons entering the field of play to provide a kicking tee must have attained the age of 10 years. Enclosed shoes must be worn at all times when entering the field of play.
- 36.11 Coaches, Managers, Parents or spectators shall not enter the field of play under any circumstances while a game is in progress, at half time or full time.

- 36.12 Under no circumstances is anyone other than Sports Trainers, or League safe officers allowed to enter the field while players are on the field, however If the game has been stopped due to a serious injury, a coach, manager, or a parent may enter the field providing approval has been granted by the Ground Manager.
- 36.13 At full time during finals, no one under any circumstances other than Sports Trainers, or League safe officers allowed on the fields, while players are still on the field
- 36.14 Players or team officials shall not approach a referee or direct derogatory or abusive remarks towards a referee, touch judge, player, club officials or spectators. Harsh penalties will apply.
- 36.15 Club / Team officials and or club members shall always conduct themselves in a professional and courteous manner when entering the office or dealing with officials.
- 36.15 Clubs shall be accountable for their players, officials, members and supporters, if a club does not take action or assist the RLTD in taking action against bad behaviour by their players, officials, members and supporters the club concerned will receive a breach notice and fine as set out by the RLTD.

## **37.0 - COACH; MANAGERS; SPORTS TRAINERS, LEAGUESAFE**

- 37.1 Coaches must have completed the NRL online modules for the appropriate age group PRIOR to taking up Coaching duties. If they have not then the coach will be directed to stop coaching immediately.
- 37.2 Coaches are required to complete the face to face component by 30<sup>th</sup> June. Failure to do so will result in their accreditation being null and void and they will need to repeat the whole coaching process from the start. They will not be permitted to continue coaching under any circumstances.
- 37.3 Sports Trainers (Level 1, level 2 & must have completed the appropriate NRL Sports trainers online course PRIOR to taking the field.
- 37.4 LeagueSafe must have completed the NRL online LeagueSafe course PRIOR to taking the field.
- 37.5 Coach; Manager; Sports Trainer, LeagueSafe shall have obtained and be able to present a suitability card on demand or provide a copy of a Volunteer Blue Card Application form.
- 37.6 Coach; Manager; Sports Trainers, LeagueSafe shall have registered online with their club via [playrugbyleague.com](http://playrugbyleague.com).
- 37.7 Coach; Manager; Sports Trainer, LeagueSafe who are not registered with their club as per the requirements by Trial 1 will not be able to take up their positions with the team.
- 37.8 It is the responsibility of the club to ensure that all team staff as listed above are:  
1) Registered with their club under their correct name as per licence or Birth certificate  
2) All staff listed above are fully accredited for the role they are performing.
- 37.9 Coach; Manager; Sports Trainer, LeagueSafe team staff or any other person working with or caring for players prior to or during training, matches or while on tour are prohibited from partaking of alcohol or drugs, and have been found to have done so shall be banned from holding any position within the Townsville junior rugby league indefinitely.
- 37.10 All On field Staff shall wear closed in footwear while officiating.
- 37.11 Managers are preferred to wear closed in shoes.

- 37.12 Coach; Manager; Sports Trainer, LeagueSafe are to remain seated or standing beside their players' reserve bench adjacent the scorer's table.
- 37.13 Sports Trainers shall wear a designated fluorescent **Blue** (Level 1) or **Orange** (Level 2) **Green** (league First Aid) shirts displaying the current QRL Logo identifying them as sports trainers.
- 37.14 If the league receives complaints from game stakeholders e.g. (referees, parents, field marshals etc.) in relation to Coach; Manager; Sports Trainer, LeagueSafe behaviour the league shall request the coach will be referred to the Northern Disciplinary Review Committee.
- 37.15 Coach; Manager; Sports Trainer, LeagueSafe shall not approach or talk to a match official in relation to their performance at anytime.
- 37.16 Coach; Manager; Sports Trainer, LeagueSafe are to ensure that parents, spectators or anyone not participating in the game do not sit on the player's bench or stand within the immediate area.
- 37.17 Coach; Manager; Sports Trainers, LeagueSafe will be recognised as club officials and are required to monitor and deal with bad behaviour of parents and spectators associated with their team / club.
- 37.18 Coach; Manager; Sports Trainer, LeagueSafe, who breach the rules of the Rugby League Townsville & District shall have issues sent to the Northern Disciplinary Tribunal.
- 37.19 It is the responsibility of **the Sports Trainer to call an Ambulance** if required and provide them with the following information:
- a. The name of the grounds and address – 132 Kern Brothers Drive Kirwan.
  - b. The gate number they should come to
  - c. Gate 1 services the mini fields field 3 and northern end field 2
  - d. Gate 2 services the northern of field 1
  - e. Gate 3 services the southern ends of field 1 and 2
  - f. The condition of the player and any other relevant information required by the operator.
  - g. Key for the gate 3 can be collected from the ticket office at the southern end.
  - h. Key for all other gates can be collected from the main office.
  - i. **Do not come to the office and ask the office to call. The office does not know they players injury or player details.**
- 37.20 Coach; Manager; Sports Trainer, LeagueSafe, careers or any other person working with or caring for players prior to or during training, matches or while on tour are prohibited from partaking of alcohol or drugs, and have been found to have done so shall be banned from holding any position within the Townsville junior rugby league indefinitely.
- 37.22 Sports Trainers who are found running / walking up and down the sidelines during the course of a game will be given one (1) warning. If this continues they may be asked to leave the grounds.
- 37.23 Sports Trainers may enter the field of play at any time to administer first aid or to provide assistance for any injury.
- 37.24 Coach; Manager; Sports Trainers, LeagueSafe who are not allocated or listed on team sheets, or who participate with a team and are not fully registered with their club will result in the team losing points and or fine.

## 38.0 – DIRECTIVES

- 38.1 Clubs failing to obey a directive, or breach any of the above rules of the Rugby League Townsville & District and/or the rules of the Queensland Rugby League will be sanctioned as determined by the RLTD via the appropriate Committee.
- 38.2 Club officials, players and members failing to obey a directive, or the rules and Code of Conduct of the Rugby League Townsville & District and/or the rules of the Queensland Rugby League shall be required to show cause and may be required to attend a disciplinary tribunal.

THE FOLLOWING APPENDIXES  
REFER TO ALL JUNIOR AND SENIOR  
PLAYERS, TEAM STAFF, SPECTATORS  
ANYONE WHO ENTERS THE GROUNDS OR IS INVOLVED IN ANY WAY  
IN THE GAME OF RUGBY LEAGUE UNDER THE AUSPICES  
OF THE QUEENSLAND RUGBY LEAGUE AND RUGBY LEAGUE  
TOWNSVILLE AND DISTRICT

### Appendix

- A Spectators Code of Conduct
- B Representative Players Code of Conduct
- C Anti Bullying Policy
- D Smoke Free Policy
- E Alcohol and Drug Free Policy
- F Anti-Discrimination Policy
- G Complaint Process
- H Team Leveling and Player Transfer Policy
- I Disciplinary Tribunal Reference Guide

## APPENDIX A - CODE OF CONDUCT FOR OFFICIALS / SPECTATORS

1. All persons attending matches controlled by the Rugby league Townsville & District do so with the permission and license of the League and not otherwise.
2. At time of online registration, such time carers, coaches, trainers and other persons must agree to be bound by this Code prior to acceptance of registration of their child or themselves.
3. No person/s attending a match controlled by the RLTD shall:
  - 3.1. Use offensive or obscene language to any player, coach, referee, touch judge, official or other spectator.
  - 3.2. Enter the Field of Play during the course of a match without the prior approval of the Ground Manager appointed by the home club and/or league.
  - 3.3. Walk/run up and down the sideline during the course of a game.
  - 3.4. Dispute the decision of a referee or touch judge either during or after a match.
  - 3.5. Assault or act with aggression to any person/s.
  - 3.6. Behave in a way contrary to this Code of Conduct and/or the spirit of the game.
  - 3.7. Behave in a way which disturbs the enjoyment of the match by any other person/s or brings discredit to the home club and/or league.
  - 3.8. Act in such a way as to exhibit racial intolerance, by language or other conduct, to any other person/s.
  - 3.9. Refuse to accept the reasonable direction of the Ground Manager, official of the home club and/or league, or official of the team/club which that person/s is supporting.
4. Any person/s contravening **Rule 3** may be reported by the Ground Manager to the Team Manager or other official of the team which that person/s is supporting. Where a team does not have a Team Manager present, a request or direction from the Ground Manager to any official of the team or the team's club shall be regarded as a direction to the Team Manager for the purposes of this Code.
5. The Ground Manager and/or Team Manager must advise the offending person/s of the relevant breach of the Code. The Ground Manager must note the details of their report to the Team Manager on the reverse of the team sheet.
6. In the event that the inappropriate conduct continues, the Ground Manager and/or Team Manager may request the offender/s to immediately leave the ground. This should also be noted on the team sheet.
7. In the event the person/s refuses to obey the direction of the Ground Manager and/or Team Manager, the Ground Manager may direct the referee to terminate the match. In the event that the match is so terminated, the club's and/or league's committee may, at its absolute discretion award the competition points to the non-offending team, or declare that neither side shall be awarded competition points for that match.
8. Clubs are responsible for the conduct of their players, parents/carers of players, coaches, officials, and spectators.
9. Clubs who do not exercise control over their players, parents/carers of players, coaches, officials, or spectators may be called upon by the league to accept responsibility for their actions and the penalties that may apply (in addition to penalties which may be imposed by the league's judiciary)

## APPENDIX B - REPRESENTATIVE PLAYERS CODE OF BEHAVIOUR

It is a Rugby League Townsville & District requirement that all representative players and officials always abide by the following Code of Behaviour while representing the League.

1. Be friendly and courteous always
2. Act in a proper manner
3. Exercise self-control and do not be persuaded by your peers
4. No smoking
5. No partaking in alcohol or prohibited substances
6. Do not use derogatory, discriminative or abusive language on or off the field
7. Do not deface or damage property belonging to others
8. Always be punctual
9. Dress appropriately at all times
10. Obey and respect directions given by officials
11. Be responsible for your own property
12. Ensure rubbish is always placed in bags or bins
13. Remain seated and respect the bus driver's requests when travelling on buses
14. Consider others when being accommodated in motels

Failure to abide by the above code of behaviour **will** result in disciplinary action being taken.

## APPENDIX C - RUGBY LEAGUE TOWNSVILLE & DISTRICT ANTI-BULLYING POLICY

### 1. Statement of Intent

Rugby League Townsville & District (RLTD) is committed to providing a safe, caring and friendly environment for all our players and members. RLTD supports and embraces the notion that all persons shall always be provided with dignity and respect. Bullying is unacceptable and shall be treated as a serious matter. Should bullying occur, it is incumbent upon all associated with our League to 'tell' what is happening and more importantly have knowledge that bullying incidents will be dealt with promptly and effectively. We are a 'telling league' that does not tolerate bullying.

### 2. What Is Bullying?

Bullying is unwelcomed behaviour experienced by a person. This unwelcomed behaviour could take the form of physical attacks, verbal abuse, teasing, name calling, intimidating/derogatory physical (hand) signals, drawings, or purposely being excluded from activities. Unwelcomed behaviour may also be directed towards another person within social media such as Facebook.

### 3. Bullying can be but is not just limited to

- *Attributes* - Being taunted for having a different build or physically disadvantaged in any way;
- *Emotional* - Being unfriendly, excluding, tormenting (e.g. threats of violence, threatening gestures);
- *Physical* - Pushing, kicking, hitting, punching or any use of violence;
- *Racist* - Racial taunts, graffiti & gestures;
- *Sexual* - Unwanted physical contact or sexually abusive comments;
- *Homophobic* - Because of, or focussing on the issue of sexuality;
- *Verbal* - Name-calling, sarcasm, spreading rumours & teasing; and
- *Cyber* – Misuse of all areas of internet/social media, such as email, internet chat room, Facebook, snapchat etc. And misuse of electronic devices such as digital cameras, mobile phone streaming etc.

### 4. Why is it important to respond to Bullying?

Everybody has the right to be treated with dignity and respect. Bullying hurts, no one deserves to be a victim of bullying.

### 5. Policy and Procedure

1. Any person reporting bullying shall be protected and supported.
2. Those that have knowledge/information concerning instances of bullying shall refer the matter to RLTD Secretary immediately [secretary@rltd.com.au](mailto:secretary@rltd.com.au)
3. Any player or person who feels they are being bullied and or alternatively have information that bullying is occurring, shall be given the time and opportunity to explain what is happening and be reassured they are right to "tell."
4. The bullying behaviour must be investigated, and outcomes identified within 14 days from receipt of initial information & if necessary, police will be consulted.
5. All energies must also be undertaken to identify educational programmes and processes to assist in rehabilitating and modifying a bully's behaviour.
6. If the behaviour cannot be rehabilitated, then the RLTD Board may suspend or deregister the player/person concerned at the absolute discretion of the Board. This decision would be final.
7. In all cases, the RLTD Board executive shall appoint an investigative team or investigator that shall undertake all necessary inquiries and investigations and carry out remedial action as is deemed necessary. However, in all cases the investigative priorities shall be three-fold **a)** immediately stop bullying; **b)** reform the behaviour of the bully; and **c)** protect victims and informers.

8. All investigations are to be treated in strict confidence and the executive RLTD Board shall only be able to access records of bullying complaints.
9. All players, parents, guardians, volunteers, team and club officials are to make it known to all concerned that bullying will not be tolerated. It shall be emphasised that anyone can be the victim of bullying and that being bullied is not a sign of weakness and does not make the victim a less valuable person.

## 6. Prevention

1. All players, parents, guardians, volunteers, team and club officials shall have knowledge and comply with this policy;
2. A copy of this document shall be available to every registered player;
3. A copy of this document shall be available to every registered official;
4. Copy of this document published on RLTD social media and Web pages;
5. Have open discussions about bullying and why it matters;
6. Utilise the Senior Players Group to assist in selling the message;
7. Educating our team officials about bullying and how to deal with it;
8. Making sure we take the matter of bullying at any level serious;
9. Respect every individual's feelings and views;
10. Support everyone, including bullies to understand the seriousness of this problem; &
11. Promote the NRL Tackle Bullying Hand – **See attachment one**

Here is the NRL Tackle Bullying Hand. Follow each step-in order if you or a friend, classmate or teammate is experiencing bullying. Remember bullying is never acceptable and is not something you have to put up with.



*Step One, **Stand Strong*** - Imagine you are a goal post on an NRL field, it stands strong and upright and can withstand the force of the game of Rugby League. Look down at your feet, imagine that they are planted firmly on the ground, like goalposts on a field. Make sure your body is standing upright and tall – even your shoulders and head. A bully will know from your body language if you are confident or not. If you appear confident the bully might back off.

*Step Two, **Stay Calm*** - Appearing calm and in control is important, particularly as bullies like to get a reaction from you. Stay calm with your body, eyes, and voice. On the inside you will be feeling any number

of emotions including sad, angry, lonely or frustrated. This is all very normal and understandable. If you stay calm though the bully doesn't get the reaction they want. The bullying might stop as a result.

*Step Three, **Respond Confidently*** - It is important to respond to bullies in a strong, clear voice. You should let them know that you would like the bullying to stop. Practise this skill at home in the mirror or to a teddy bear. It is important to choose your words carefully as you do not want to make the situation worse. Be polite and keep the statement short. Examples could include "Please stop bullying me I don't like it" or "I would like the bullying to stop". This gives the bully an opportunity to correct their own behaviour or put themselves in your shoes.

*Step Four, **Walk Away*** - It is important for victims of bullying to walk away and remove themselves from an unsafe situation. Walk away in a confident manner and never stay in a situation where you think you are at risk.

*Step Five, **Report*** - There are several reasons why ½ of children who are bullied do not report it. It could be that the victim is scared that reporting will make it worse. No one should have to put up with bullying and you are encouraged to tell **two** trusted adults about what you are experiencing. These adults could include your classroom teacher, parents, family members or a coach. If you are unsure about who to report to then you can also contact the **Kids Helpline 1800 551 800**.

## **APPENDIX D - Rugby League Townsville & District Smoke Free Policy**

The **Rugby League Townsville & District** recognises that passive smoking is hazardous to health and those non-smoking club members and visitors have the right to be protected from exposure to tobacco smoke. This also applies to Vaping.

Accordingly, the following policy shall apply to all club facilities, functions, meetings and activities undertaken by the club and will apply to all members, officials, players and club visitors.

### *Facilities*

All club facilities are to be completely smoke and Vape Free and shall include:

- The social rooms inclusive of bar, kitchen, meeting room, toilets and storage area
- Player change rooms inclusive of warm up area, toilets and showers, medical room and property room.

Cigarettes will not be sold (including vending machines) at any time at or by the club

### *Players, Officials & Coaches*

Coaches, players, trainers, volunteers and officials will refrain from smoking and remain smoke free while involved in an official capacity for the club, on and off the field.

### *Non-compliance*

All club committee members will enforce the smoke free policy and any non-compliance will be handled according to the following process:

- Explanation of the club policy to the person/people concerned, including identification of the areas in which smoking is permitted
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the club facilities or function.

### *Policy Promotion*

The club will promote the smoke free policy regularly by:

- Putting a copy of the policy in club newsletters, notice boards, website and printed member/player information
- Displaying a copy of the policy in the club social rooms
- Periodic announcements to members at functions.

The club recognises the importance of educating club members, particularly players, of the benefits of implementing a smoke free policy and will endeavour to provide information to assist this process.

The club will actively participate in the Australian Drug Foundation's Good Sports program with an ongoing priority to achieve Level 3 accreditation.

### *Policy Review*

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

## **APPENDIX E - ALCOHOL / DRUG FREE POLICY**

### **(Alcohol, Illegal Drugs, Smoking & Safe Transport) of RLTD**

#### **1. PURPOSE**

This policy outlines the league's position on providing an alcohol free and smoke free environment to ensure the league continues to provide a safe and healthy place for families to play and enjoy Junior Rugby League. The purpose of this policy is to also ensure the RLTD Board and rugby league members understand the league's position regarding illegal drugs and how it will respond to a drug-related incident within its jurisdiction.

This policy assists our league to:

- Meet its duty of care in relation to the health and safety of our members, volunteers and visitors who attend any league training, games, special events, functions and other activities.
- Uphold the reputation of the league, our sponsors and partners.

This policy applies to all our members, volunteers and visitors.

#### **2. ALCOHOL**

Rugby League Townsville & District is alcohol free and do not permit the consumption of alcohol at Kern Brother Drive during junior games.

We understand alcohol misuse can lead to unsafe or unacceptable behaviour, drink-driving and other alcohol-related harm.

RLTD will ensure:

- Alcohol is not advertised, promoted, served, or consumed at any league games, events, functions or activities at the Junior League Grounds on Kern Bros drive for Junior games only.
- Alcohol is not brought into the league premises and grounds during league games, events, functions or activities i.e., no BYO.
- Committee members, members, players, and officials will not compete, train, coach or officiate if affected by alcohol or other drugs.
- Any person who comes to league-related activities and seems intoxicated will be asked to leave and provided with options for safe transport from our club, where available. Police may be contacted to remove the person, if required. (For the purposes of this policy, a person is defined as being in a state of intoxication if his or her speech, balance, co-ordination, or behaviour is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol.)
- Our league will avoid providing awards (e.g., at end of season presentations) and fundraising prizes that have an emphasis on alcohol.
- Alcohol sponsorship, brands and products are not sought, promoted, or advertised by the league and are not placed on club apparel.
- Alcohol is not provided as an award to a player or official for any reason.
- League organised trips, particularly end of season player trips strictly adhere to responsible behaviour in accordance with the principles of this policy and the values of the league.
- Team staff i.e.: Coach, Assistant Coach Manager, Sports Trainers, LeagueSafe, Refrees etc must not consume alcohol whilst officiating or participating in any game whatsoever.

### **3. SMOKING & VAPING**

Rugby League Townsville & District is smoke free. We understand the harmful effects of smoking on health, fitness and performance in sport and that passive smoking (second-hand tobacco smoke) is also hazardous to health.

Smokers can only smoke in the designated “smokers” area outside of the Junior league grounds.

Vaping can only vape in the designated area outside of the Junior league grounds.

All clubs must provide a designated “smokers” area.

All fields are to remain smoke free as per government regulations.

### **4. ILLEGAL DRUGS**

Illegal drugs are defined as “a substance that is not permitted to be taken or used according to state or national laws such as cannabis (marijuana), amphetamines (speed and “ice”), ecstasy, cocaine, heroin and a range of new psycho- active substances known as synthetic drugs. This policy does not apply to pharmaceutical drugs or performance enhancing drugs (unless they are captured in the above definition).

Rugby League Townsville & District does not allow the use, distribution or selling of illegal drugs by any league member or any visitors within our league’s jurisdiction.

The committee will investigate all illegal drug-related concerns or incidents in a timely and discreet manner. Once all relevant facts and circumstances are known, the president will recommend appropriate approaches and/or disciplinary measures to the league committee based on the guiding principles outlined in league document “*Responding to Illegal Drugs*”.

### **5. SAFE TRANSPORT**

Rugby League Townsville & District recognises mixing drugs (including prescription medication) with other drugs or alcohol can seriously affect the ability to drive safely. Driving when over the legal blood alcohol limit is illegal and hazardous to individuals and the wider community.

If any committee members, members, players or officials are suspected of being under the influence of alcohol or other drugs, our league will take steps to help them get home safely. For example, offer them a ride home or call a taxi or sober person to collect them.

### **6. PROMOTING THIS POLICY**

Our league will:

- Educate members, volunteers and guests about our policy and the benefits of having such a policy.
- Ensure this policy is easily accessible and will promote it via [our website, newsletters, social media, announcements during events and functions].
- Use our social media platforms to actively demonstrate our league position in relation to alcohol and smoke free environments.
- Actively participate in the Alcohol and Drug Foundation’s Good Sports program with an ongoing priority to (achieve/maintain) the highest Good Sports accreditation.

## **7. NON-COMPLIANCE**

RLTD will respond to all breaches of this policy. Any disciplinary measures imposed under our policy must:

- Be fair and reasonable and will focus on the safety and welfare of those directly and indirectly involved.
- Be based on the evidence and information gathered and the impact on the league, other members, players, patrons, visitors and the community.
- Consider the age and personal circumstances of the people involved.

## **8. POLICY REVIEW**

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

## **APPENDIX F - Rugby League Townsville & District Anti- Discrimination and Equal Opportunities**

Our commitment is to eliminate discrimination whether by reason of gender, sexual orientation, race, nationality, ethnic origin, colour, religion or ability and to encourage equal opportunities.

The League will ensure that this Policy is communicated to spectators and participants of the League by publishing on the League's website.

The following policies should be endorsed, enforced and at the heart of all associated club's activities.

### **Anti-Discrimination Policy**

Rugby League Townsville & District is responsible for setting standards and values to apply throughout the game at every level.

Rugby League belongs to, and should be enjoyed by, everyone equally. Our commitment is to eliminate discrimination whether by reason of gender, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

Equality of opportunity at Rugby League Townsville & District means that in all our activities we will not discriminate or in any way treat anyone less favourably, on grounds of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

This includes:

- The advertisement for volunteers.
- The selection of candidates for volunteers.
- Training.
- External coaching and education activities and awards.
- Rugby League development activities.
- Selection for teams.
- Appointments to honorary positions.

Rugby League Townsville & District will not tolerate sexual or racially based harassment or other discriminatory behaviour, whether physical or verbal and will work to ensure that such behaviour is met with appropriate action in whatever context it occurs.

Rugby League Townsville & District is committed to the development of the programme of ongoing training and awareness raising events and activities in order to promote the eradication of discrimination within its own organisation and in the wider context, within rugby league as a whole.

### **Equal Opportunities Policy for Clubs**

#### **1. General**

Rugby League Townsville & District is committed to a policy of equal treatment of all members and requires all members of whatever level or authority, to abide and adhere to this general principle and the requirements of the Codes of Practice issued by the Equal Opportunities Commission and Commission for Racial Equality. All members are expected to abide by the requirements of the Race

Relations Act 1976, Sex Discrimination Act 1986 and Disability Discrimination Act 1995. Specifically, discrimination is prohibited in:

- Treating any individual on grounds of gender, colour, marital status, race, nationality or ethnic or national origin, religion, sexual orientated or disability less favourably than others.
- Expecting an individual solely on the grounds stated above to comply with requirement(s) for any reason whatsoever related to their membership, which are different to the requirements for others.
- Imposing on an individual requirement which are in effect more onerous on that individual than they are on others. For example, this would include applying a condition (which is not warranted by the requirements of the position) which makes it more difficult for members of a particular race or sex to comply than others not of that race or sex.
- Victimisation of an individual.
- Harassment of an individual (which for the purposes of this policy and the actions and sanction applicable thereto is regarded as discrimination).
- Any other act or omission of an act, which has as its effect the disadvantaging of a member against another, or others, purely on the above grounds. Thus, in all the League's recruitment, selection, promotion and training processes, as well as disciplinary matters etc. – in other words all instances where those in control of members are required to make judgements between them – it is essential that merit, experience, skills and temperament are considered as objectively as possible.

Rugby League Townsville & District commits itself to the immediate investigation of any claims of discrimination on the above grounds and where such is found to be the case, a requirement that the practice cease forthwith, restitution of damage or loss (if necessary) and to the investigation of any member accused of discrimination.

Any member found guilty of discrimination will be instructed to desist forthwith. Since discrimination in its many forms is against the league's policy, any members offending will be dealt with under the disciplinary procedure.

The league commits itself to the disabled person whenever possible and will treat such members, in aspects of their recruitment and membership, in exactly the same manner as other members, the difficulties of their disablement permitting assistance will be given, wherever possible to ensure that disabled members are helped in gaining access. Appropriate training will be made to such members who request it.

## APPENDIX G - Rugby League Townsville & District Complaints Procedure

In the event that any member feels that he or she has suffered discrimination in any way or that the league Policies, Rules or Code of Conduct have been broken should follow the procedures below.

1. They should report the matter to the Club Secretary or another member of the Committee.

Your report should include:

- i. Details of what, when, and where the occurrence took place.
- ii. Any witness statement and names.
- iii. Names of any others who have been treated in a similar way.
- iv. Details of any former complaints made about the incident, date, when and to whom made.
- v. A preference for a solution to the incident.

2. The League will sit for any hearings that are requested.

3. The League will have the power to:

- i. Warn as to future conduct;
- ii. Suspension;

Exclude; any person found to have broken the League's Policies or Code of Conduct.

## **APPENDIX H - Rugby League Townsville & District Team Levelling and Player Transfer Policy**

### **Purpose**

This policy outlines the Rugby League Townsville & District commitment to maintaining an equal competition by ensuring that team leveling, and player transfers are observed at all times.

### **Team Leveling**

Team levelling shall be undertaken where there are two or more teams in one age group within any one club as per Rule 13 of the Rugby League Townsville & Districts Rules. Clubs will hold trials for international age groups to ensure the teams are equal. The RLTD will be notified of the trials and the selectors.

### **Player Transfer**

A Parent or care giver may appeal the decision of a player transfer.

The league will consider the circumstances surrounding the reasons for such an appeal before making a final decision.

## APPENDIX I - Disciplinary Tribunal Committee Reference Guide

This reference guide focuses on 3 main areas involved with the game of rugby league:

1. League Safe and Sports Trainers
2. Coaches
3. Spectators / others

This guide references three (3) levels of consequence:

- Low Range (Abusive)
- Medium Range (Threatening)
- High Range or Extreme Range (Physical or Violent)

Remember this is only a Reference Guide to assist our Tribunal members and to let the rugby league community know the consequences and the parameters for inappropriate behaviour in our game

### Low Range (Abusive)

- 1-8 week's suspension from participating in the game

Who	Action	Examples
Coach	Verbally abuses match officials, player's spectators or other coaching staff including trainers  Plays bogus players and / or unregistered players  Makes physical contact with players that is non-threatening and / or not considered to be inflaming a situation such as physically restraining a junior player that poses a risk to themselves and others	Coach who verbally abused a match official after a game in a non-threatening way was given a 3-week suspension from participating in the game i.e. Can't play, coach or hold any official role in the game for a period of 3 weeks but can attend games  Coach who verbally abused another coach during and after a game was given a 1 year suspended sentence from coaching in the game i.e. He was allowed to continue coaching but had a suspended sentence that would be activated if he acted inappropriately in any way during that year  Coach who stood in the road of two players during an altercation after the game and accidentally made contact with an opposition player was suspended for 6 weeks  Coach who played an unregistered player had his club fined and they lost their competition points despite winning the match and was suspended from coaching for 6 weeks
League safe / Trainer	Verbally abuses match officials, player's spectators or other coaching staff including trainers  Makes physical contact with players that is non-threatening and / or not considered to be inflaming a situation such as physically restraining a junior	League safe runner made non-threatening contact with a player in a melee and received an official warning and a fine on his club  Sports trainer had a verbal altercation with another league safe officer was suspended from participating in the game for 6 weeks with a year's suspended sentence also provided  League safe office who verbally abused a referee was suspended from participating in the game for 4 weeks

	player that poses a risk to themselves and others	
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<p>Spectators (defined as any individual attending a venue regardless of position held)</p> <p>Includes others such as Club or League Office Bearers and / or Committee members</p>	<p>Verbally abuses match officials, player's spectators or other coaching staff including trainers</p> <p>Makes physical contact with players that is non-threatening and / or not considered to be inflaming a situation such as physically restraining a junior player that poses a risk to themselves and others</p> <p>Includes such things as drunken behaviour and obscene language usage</p>	<p>Disorderly conduct by a club official at a junior league game (verbal altercation with another club official) 4 weeks' suspension from participating officially in the game</p> <p>Disorderly conduct by a club official at a junior league game (verbal altercation with another club official) 6 weeks' suspension from participating officially in the game</p> <p>Spectator who yelled obscene and derogatory remarks towards a match official was excluded from attending rugby league for 8 weeks</p>
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### Medium Range (Threatening)

- Penalties vary from 2-month suspension / exclusion to 2 years, applied only to the Division where the incident occurs

Who	Action	Example
Coach	<p>Threatens match officials, players, spectators, other coaching staff with physical violence</p> <p>Play bogus players and unregistered players knowingly and not an isolated case</p> <p><b>Dealt with by the League under QRL Rules</b></p>	<p>Coach was charged with bring the game into disrepute for going to the referees room after the game to threaten the referee and was suspended from participating in the game for a period of 9 months i.e. he was not allowed to have any active involvement in the game for 9 months</p> <p>Coach who threatened and intimidated a coach at the conclusion of a match was suspended for a period of 1 year with another year suspended i.e. was not allowed to coach for 1 year</p> <p>Coach who player an unregistered in a senior game was given 1 year's suspension from participating in the game i.e. Can't play, coach or hold any official role in the game for a period of 1 year but can attend games</p> <p>Coach you played a bogus player in a senior game was given a 1 year's suspension from participating in the game i.e. Can't play, coach or hold any official role in the game for a period of 1 year but can attend games</p>
League safe / Trainer	<p>Threatens match officials, players, spectators, other coaching staff with physical violence</p> <p><b>Dealt with by the League under QRL Rules</b></p>	<p>League safe runner had a minor physical altercation with another trainer in a senior's finals match and was suspended from participating in the game for a period of 1 year</p> <p>League safe officer who abused and threatened a match during a match and was suspended from participating in the game for 6 months</p>
Spectators (defined as any individual attending a venue)	<p>Threatens match officials, players, spectators, other coaching staff with physical violence</p> <p><b>Dealt with by the League under QRL Rules</b></p>	<p>Disorderly conduct by a spectator at a junior rugby league match received a 1 year warning off with a further year suspended</p>

<p>regardless of position held)</p> <p>Includes others such as Club or League Office Bearers and / or Committee members</p>	<p>A spectator who abused and threatened a match official at the end of a senior match was warned off for 1 year</p> <p>Spectator who approached a match official in a threatening way was warned off from attending QRL venues for a period of 5 months</p> <p>Threatening abuse by an office bearer of a club to another club office bearer resulted in a 1.5-year suspension from participating in the game of rugby league</p>
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### High Range (Physical)

- Penalties vary from 2 years to 10 years' suspension / expulsion from the game of rugby league can be applied state-wide

Who	Action	Example
Coach	<p>Physical violence displayed towards a match officials, players, spectators, or coaching staff</p> <p>The warning off or exclusion period from the game should also be applied in these cases</p> <p><b>Dealt with by the League under QRL Rules</b></p>	<p>Coach who threatened physical violence to a referee after a game and went to their dressing room and had been effectively locked out was given a 3.5 year suspension from participating in the game</p> <p>Coach who physically threatened and physically assaulted a match official was warned off for 10 years i.e. The person is not allowed to attend any match held under the control /auspices of the QRL for a period of 10 years</p> <p>Coach who played a bogus player for the second time in a season was suspended from participating in the game for 5 years</p>
League safe / Trainer	<p>Physical violence displayed towards a match officials, players, spectators, or coaching staff</p> <p><b>Dealt with by the League under QRL Rules</b></p>	<p>Trainer who physically threatened and physically assaulted a match official was warned off for 10 years i.e. The person is not allowed to attend any match held under the control /auspices of the QRL for a period of 10 years</p>
<p>Spectators (defined as any individual attending a venue regardless of position held)</p> <p>Includes others such as Club or League Office Bearers and / or Committee members</p>	<p>Threatens a match official, players, spectators, other coaching staff with physical violence</p> <p><b>Dealt with by the League under QRL Rules</b></p>	<p>Spectator abused and physically threatened an officer bearer of a club and a match official and was warned off for 5 years</p> <p>Spector entered the field of play and approached and threatened an opposition player and was warned off for 2 years</p> <p>Spector who initiated and had a serious physical altercation with another spectator was warned off for 10 years – Criminal charges were also initiated</p> <p>Spectator who displayed serious disorderly conduct and physical violence resulting in police intervention was warned off for life</p> <p>Spectator who displayed physical violence to another stakeholder way from the game (not at a rugby league venue) was suspended indefinitely from the game and their children deregistered for the remainder of the league season awaiting results of a police investigation</p>